SPRINT Jothiswaran.

1.Daily Standup Meeting.

Typically, the Daily Scrum is a brief meeting that lasts no longer than 15 minutes and involves multiple participants.

During a sprint, the Development Team, Product Owner (who may not attend), and Scrum Master all participate in this event every day.

The key point of contention is to keep everyone informed and to identify any potential obstacles that may be affecting progress.

Three questions are answered by every team member:

What did you do yesterday?

The objective is to disclose the accomplishments made since the previous meeting.

Can you tell me what your plans are for today?

The individual's work schedule for the next appointment is indicated by this.

Are there any concerns?

The focus is on problems such as technical difficulties, tasks that require assistance from others, or resource constraints. This helps to highlight these issues.

Benefits:

This enhances teamwork by promoting communication and collaboration.

Shows how much progress is being made clearly.

Quickly locate and resolve issues for the Scrum Master.

The beginning of the sprint planning meeting.

The Sprint Planning Meeting is typically held at the start of every sprint, which can happen periodically in a repetitive cycle.

This assists the team in determining what they will work on during the sprint.

Purpose:

Set the Sprint Goal that the team is working towards..

At this meeting, the team has the opportunity to decide on the most significant items from the Product backlog.

Break down those items into smaller, more manageable tasks.

Roles in the Meeting:

- The Product Owner presents the backlog and provides an explanation of the business objectives.

- The Development Team determines the required time and their respective tasks.

In addition, the Scrum Master assists in managing the meeting and ensuring that all aspects of Agile methodology adhere to the rules.

Result:

A concise record of obligations the team has committed to during the sprint.

3.Sprint Retrospective Meeting.

The next Sprint Retrospective Meeting is held after the Sprint Review and before the next sprint planning meeting.

A team meeting is held where only the Scrum Master can assist in leading it.

Purpose:

Examine what was successful and what wasn’t during the run.

Furthermore, they examine where they can enhance their teamwork, tasks and tools.'".

Develop a detailed plan of steps to take in the next half-marathon.

Typical Format:

- What went well?

(What should we do again?)

- What could be better?

(What challenges did we face?)

What is the next game in the series?

What steps can be taken to improve the quality of life?

Benefits:

Enhances the team's performance and productivity.

Enhances confidence and allows the team to share their opinions without any concerns.

Improves team productivity and boost confidence in the team's performance.